

# Adding an Assessment to Ventus

Do you need to create an assessment that is delivered (paper based) or scheduled (online) by the Exams Office?

## Assessment Type

## Exams Office will...

## Instructor or Admin will...

### **Add Assessment Delivered by Exams Office (Paper-based):**

The Exams Office will schedule and administer all accommodated, in-person, paper-based assessments.

...take care of all

### **Add Assessment Scheduled by Exams Office (Online):**

The Exams Office will review the class schedule and accommodations for students and schedule the date and time for the assessment to take place.