# Human Mobility Research Centre

CONSTITUTION

## INTRODUCTION

The Human Mobility Research Centre is a multidisciplinary group of dinician-scientists, basic scientists, and engineers interested in the mechanisms of musculoskeletal diseases and disorders i.e. the causes, the prevention, and the treatment of bone and joint disorders caused by arthritis, osteoporosis, and injury. The Research Centre is jointly supported by Queen's University and the Kingston General Hospital and will work in partnership with the Federal and Provincial governments and private industry.

Members have diverse backgrounds including: Biochemistry, Chemical Engineering, Computer Science and Information Technologies, Epidemiology, Immunology, Mechanical Engineering, Orthopaedic Surgery, Physical Health and Education, Rehabilitation Therapy, and Rheumatology. Each member brings a different perspective to the study of musculoskeletal diseases and disorders, and the synthesis of these perspectives provides for a fertile research environment.

The focus of the Centre is to help people live fuller, more mobile lives through the development of innovative and effective treatment strategies for bone and joint disorders caused by arthritis, osteoporosis, injury, and related problems.

HMRC's specialized research laboratories are located in the Syl and Molly Apps Research Centre at Kingston General Hospital and include satellite laboratories at Queen's University and Kingston University Hospitals.

## MISSION AND GOALS

The mission of HMRC is:

To help people live fuller, more mobile lives through the development of innovative and effective prevention and treatment strategies for bone and joint disorders caused by arthritis, osteoporosis, injury, and related problems.

The goals of HMRC shall include:

To pursue research excellence and innovation to promote and provide the best patient information, interventions, and care for those with musculoskeletal disorders.

To support technology transfer as it is embodied in the individuals participating in the Centre's activities as well as through new technologies moving from the laboratory to the marketplace.

# ORGANIZATIONAL STRUCTURE

The organization of HMRC shall include the following: Board of Directors, Executive Committee, Scientific Committee, and Operations

## The Board of Directors

#### Members

The Board members, described below, will receive their appointments from the Principal. The Chair of the Board will be appointed by the Principal, on the recommendation of the President and CEO of the Kingston General Hospital and in consultation with the Vice-Principal (Research) Queen's University, Vice-President (Research) KGH and the Board Members. The Chair will normally serve a three-year term.

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Approves the operations budget prior to the beginning of the fiscal year and receives forecasts

#### Responsibilities

Coordinates planning, development, and implementation of the Centre. Identify equipment and personnel necessary for achieving the research priorities identified by the Board. Represents the Centre in interactions with the administration of Queen's University and Kingston General Hospital, and with the Centre's industrial partners regarding resource allocation, infrastructure and personnel issues and to ensure that policy and regulatory requirements are met in the areas of occupational health and safety, biohazard control, research ethics, and confidentiality.

Deleted: In the initial three-year startup period, this will involve equipment acquisition and facilities planning, and the recruitment of technical and support staff for the Operations Group as necessary. ¶

Develops administrative procedures for the Operations Group, including criteria for, and implementation of, annual performance reviews of technical and support staff.

Establishes and reviews the budget for the Operations Group.

Manages the day-to-day operation of the Centre through direction of the technical and support staff.

Identifies the need for, and facilitates continuing education for technical and support staff, and professional training and development of postdoctoral fellows and graduate students.

Coordinates technical and support staff and research team leaders in routine research and educational activities (such as seminar series, graduate student recruitment).

Interacts with an interdisciplinary group of principal investigators through the Scientific Committee and with individual research teams through their respective team leaders.

Coordinates project management of ongoing research in all stages, from grant applications for research project funding through to production of journal publications and development of intellectual property.

Manages media and public relations, and coordinates the production of an Annual Report for the Centre.

Establishes and maintain contacts with existing and potential industrial partners to achieve targeted contract research of interest to the academic and business communities.

Deleted: <#>Develops and executes plans for obtaining continuing operating funds for the Operations Group in accordance with policies and priorities established by the Board. ¶

#### PROCEDURES AND REGULATIONS OF HMRC

The Centre will be governed by the pertinent regulations and policies of the Queen's University Senate.

# PUBLICATIONS AND INTELLECTUAL PROPERTY

The general policy of HMRC shall be to pursue the dissemination of advances in knowledge by presentation at scientific meetings and by publication in scientific journals.

An intellectual property policy for HMRC will be approved by the Board of Directors. This shall be contained in a separate document from the Constitution and it shall be consistent with the Queen's University Collective Agreement, Senate Policy, and Kingston General Hospital's Administrative Policy Manual.

## **AMENDMENTS**

All proposals for amendments to this Constitution shall be submitted to the <u>Executive Manager</u> of HMRC and shall be considered at a Board of Directors meeting.

Amendments shall require the approval of the HMRC Board and the Senate of the University.

#### CONFLICT OF INTEREST

HMRC officers shall disclose to the Chair of the Board of Directors any activities or association that could create a conflict of interest. University faculty members will follow procedures as presented in the Queen's University Collective Agreement, dated 98.06.10 and with Senate Policy. The VP Research of KGH will be notified by the Chair of any conflicts of interest that may impact on KGH.

# LIABILITY AND INDEMNITIES

## Limitation of Liability

No director or officer of HMRC shall be liable for the acts, receipts, neglects or defaults of any other Director or officer or employee, or for joining in any receipt of other act for conformity, or for any loss, damage or expense happening to HMRC through the insufficiency or deficiency of title to any property acquired by order of the Board for or on behalf of HMRC, or for the insufficiency for deficiency of any security in or upon which any of the monies of HMRC shall be invested, or for any loss or damage arising from the bankruptcy, insolvency or tortuous act of any person with whom any of the monies, securities or effects of HMRC shall be deposited, or for any loss occasioned by any error of judgment or oversight on their part, or for any other loss, damage or misfortune whatever which shall happen in the execution of the duties of his/ her office or in relation thereto unless the same shall happen through his/ her own willful neglect or default.

# Indemnity

Every Director and officer of HMRC and his/ her heirs, executors and administrators and estate and effects, respectively, shall from time to time and at all times be indemnified by Queen's University from or against:

All costs, charges and expenses whatsoever that such a