

Queen's University Library
Joint Health and Safety Committee
DATE: May 8, 2023

System. We will be highlighting each of the documents on the H&S board, so staff will be aware of procedures and policies, and policy statements. We will highlight one document every two weeks by posting it on the Library Services SharePoint site but also, Natasha will put it out through our news site.

I will also be conducting meetings with heads regarding evacuation plans and their role as supervisors. This will be done annually going forward.

Dan: The policy statements are going to the board for the annual review and will be approved. When we distribute them to departments, they need to be highlighted

Emily: Nothing to report.

7. Next meeting
June 21st, 2023, on Teams

Chair: Dianne Conner

Minutes: Jessica Beardsley