backups for nonunion and QUFA groups. D. Langham noted that while it is not common to have backups, it was something to consider. He further noted that a member identified as taking a long-term leave would trigger a search for a replacement. K. Hernden advised he would continue in place until he goes on leave mid-2024.

Other/New Business

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## K. Hernden

o Inquired what was involved in inspecting fire extinguishers and noted that T. Vyse and D. Cruz will split up extinguisher inspection duties in Douglas Library.

## D. Conner

o G. Ndungu and she have inspected Bracken Library and N. Petri has advised she has addressed all issues noted.

## N. Petri

o H. McMullen/J. Beardsley to inspect Kathleen Ryan Hall. Nancy and Emily will be inspecting several floors in Douglas Library.