

# **Psychology 334 - 2015 Winter Term**

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grade according to Queen's Official Grade Conversion Scale:

Queen's Official Grade Conversion Scale

<b>Grade</b>	<b>Course Average</b>
A+	90-100
A	85-89
A-	80-84
B+	77-79
B	73-76
B-	70-72
C+	67-69
C	63-66
C-	60-62
D+	57-59
D	53-56
D-	50-52
F	49 and below

Policy on Academic Integrity

This course adheres to the Queen's University policy on academic integrity:

Academic integrity is constituted by the five core fundamental values of honesty, trust, fairness, respect and responsibility (see [http://www.academicintegrity.org/fundamental\\_values\\_project/index.php](http://www.academicintegrity.org/fundamental_values_project/index.php)). These values are central to the building, nurturing and sustaining of an academic community in which all members of the community will thrive. Adherence to the values expressed through academic integrity forms a foundation for the "freedom of inquiry and exchange of ideas" essential to the intellectual life of the University (see the Senate [Report on Principles and Priorities](#))

Students are responsible for familiarizing themselves with the regulations concerning academic integrity and for ensuring that their assignments conform to the principles of academic integrity. Information on academic integrity is available in the Arts and Science Calendar (see [Academic Regulation 1](#)), on the Arts and Science website (see <http://www.queensu.ca/artsci/academics/academic-integrity>), and from the instructor of this course.

Departures from academic integrity include plagiarism, use of unauthorized materials, facilitation, forgery and falsification, and are antithetical to the development of an academic community at Queen's. Given the seriousness of these matters, actions which contravene the regulation on academic integrity carry sanctions that can range from a warning or the loss of grades on an assignment to the failure of a course to a requirement to withdraw from the university.

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Exams may include multiple choice, definition, short answer and essay questions.



## PSYC Departmental Policies

### **Missed Exams**

Students who cannot write an exam during the December or April exam period due to a serious, extenuating circumstance (illness, death in the family) must follow the steps below to be eligible, and be available to write a deferred exam during the P *Make up Exam period* in January, April/May, or September.

1. Obtain permission from their instructor to write a deferred exam. This requires notifying your instructor in advance or, under extraordinary circumstances, within 72 hours after, the exam, with appropriate documentation<sup>1</sup>. Please use the *Request for an Exam Deferral* form found on our website or from the UG office and attach your documentation.
  2. Complete and return the instructor-signed *Permission for an Incomplete Grade* form available on the Arts and Science website and return it to the UG office.  
[http://www.queensu.ca/artsci/sites/default/files/Permission\\_for\\_an\\_incomplete\\_grade%2021jan2011.pdf](http://www.queensu.ca/artsci/sites/default/files/Permission_for_an_incomplete_grade%2021jan2011.pdf)
  3. Be available to write the makeup exam during the first available PSYC *Make up Exam period* January, April/May, or September.
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