

<p>1. The Department should work with the School of Graduate Studies to address concerns raised in the Review Team Report that graduate students are leaving the program during dissertation research/writing and reapplying just in time to defend.</p>	<p>Initiate meeting with relevant Associate Dean (SGS), Department Head and Graduate Coordinator</p>	<p>Dean of School of Graduate Studies in consultation with the Department Head</p>	<p>Dean of School of Graduate Studies' <i>Annual Report</i> to the Provost 2015</p>	<p>On target and on time; This issue was addressed by Leslie Ritchie as Grad Co-ordinator, who conferred with Sandra den Otter. The department instituted yearly progress reports (for the past 3 years) to be completed by both students and their advisors.</p>

	upcoming retirements			Assistant Professor in Victorian Literature and Culture to ensure adequate teaching and supervisory capacity in an area that has been in strong demand among our students. To supplement the gap emerging in Modernism following the retirement of Edward Lobb, we have short-listed candidates with strong secondary interests in Modernism. However, with the departure (since the CPR) of 2 faculty members (one in post-colonial and one in contemporary American Literature) the department remains understaffed in some key areas.
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3. To address the concern around the pre-dissertation course requirements at the graduate level, the Department of English should review its graduate offerings with the goal of removing unnecessary time-to-completion delays.

Initiate meeting with relevant Associate Dean (SGS), Department Head and Graduate Coordinator

Associate Dean

<p>chaired by a trusted, neutral person from either inside or outside the department.</p>	<p>indicators of achievement</p>	<p>and an Educational Developer from the Centre for Teaching and Learning</p>		<p>Undergrad DSC co-chairs. Surveys regarding the function of the revised curriculum and its sustainability have been circulated and the Committee will report its findings in March 2015. Robert May, a Continuing Adjunct who was not implicated in the changes to the curriculum has agreed to act as Undergraduate Chair for the next two years to implement any recommendations arising from the review, and to undertake the recommended curriculum mapping in conjunction with the CTL. I should point out that although the Department is "on time" with this review, it has been complicated by the need to reconsider the curriculum in the light of the New Budget Model as well.</p>
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