

Request for U.S. Fixed Exchange Rate / Forward Exchange Contract

Section A - To be completed by the Requestor

Fund: _____ Department: Depl have f ade Project (if applicable): _____
Queen's PO #: _____ Purchase Amount in USD:
Supplier Name:

Date (DD-MMM-YYYY)

Name:

Title:

Section B - To be completed by Financial Services (For U.S. Fixed Exchange Rate)

