

2016-2017 REPORT OF WASTE REDUCTION WORK PLAN – GENERAL INFORMATION

PLANS TO REDUCE, REUSE AND RECYCLE

<p>For each category of waste described in Part V of "Report of a Waste Audit" (on which this based), explain what your plans are to Reduce, Reuse and Recycle the waste, including: 1) how the waste will be source separated at the establishment, and 2) the programs to reduce, reuse and recycle all source separated waste.</p>	
Waste Category	Source Separation and 3Rs Program
Mixed Fibre	<p>Program already in place. Students, staff and faculty recycle mixed materials in desktide and centralized receptacles. Receptacles are labeled clearly to ensure users are aware of what is accepted in the program and what is not.</p> <p>Fine Paper 3 Rs:</p> <p>Reduce: Employees/students are encouraged to send correspond electronically, only print documents when necessary, print double sided.</p> <p>Reuse: Employees/students are encouraged to use paper with only one sided printing for scrap/note paper.</p> <p>Recycle: Paper that cannot be reused is recycled in desktide or centralized recycling containers. Custodial staff picks up the material and recycle exterior recycling containers for collection by the contracted recycling company.</p>
Cans, Glass & Plastic	<p>Program already in place. Students, staff and faculty recycle cans, glass plastic materials in centralized receptacles.</p>

how the waste will be source separated at the establishment, and 2) the programs to reduce, reuse and recycle all source separated waste.

clearly

sided

sided

company.

glass plastic materials in centralized receptacles.

Paint

recycling program and the process for scheduling scrap metal picl

I hereby certify that the information provided in this Waste Reduction Work Plan is complete and correct.

Signature of authorized official: Title:

Llynwen Osborne