

FIXTURE INSTALLATION REQUEST

Queen's University - Community Housing
 169 University Ave., Kingston, ON K7L 3N6
 CommunityHousing@queensu.ca



Check all fixtures you are requesting to be installed.		Quantity	Approved?
<input type="checkbox"/>	Bidet (please provide make of fixture)		
<input type="checkbox"/>	Shower Head		
<input type="checkbox"/>	Water Filter		

The Tenant(s) acknowledges and agrees to the following :

1. Submission of his form does not constitute a permit;
2. No fixtures other than those provided by Queen's Community Housing are to be installed.

UNIT ADDRESS	EMAIL ADDRESS
Tenant Name (please print)	
Tenant Signature	Date

OFFICE USE ONLY			
Date Received	Received By	Approved?	Approval Date
Approval Comments			
Date Tenant Notified of Approval	Maintenance Request #	Amount to be Invoiced (if applicable)	YARDI Updated?