

A GUIDE TO CREATING YOUR ACADEMIC PLAN

Identify Your Area of Concern	Resources, Remedies, and Next Steps
<p>Academic Demands</p> <p>Did you have difficulty with the course content?</p> <p>Did you find it hard to follow along in lectures, understand the required reading, or complete course work?</p>	<p>If yes, consider:</p> <ul style="list-style-type: none">€ seeking advice from your course professor and/or Teaching Assistants and attending office hours on a regular basis€ retaking courses, especially prerequisite courses€ requesting a mentor through the Peer Mentor Program or a tutor through ASUS Peer Tutoring

ADDITIONAL INFO

***WARNINGRE: REDUCING YOUR COURSE LOAD**

A reduced course load could impact different aspects of your status as a student. Please examine the list below and connect with any departments that may be relevant to your situation:

- 1) If you are receiving financial support (i.e. OSAP scholarships, bursaries, etc), please connect with Student Awards at awards@queensu.ca
- 2) If you are living in residence, please connect with Residence Admissions at reshouse@queensu.ca
- 3) If you are a varsity athlete, please connect with your advisor through [Queen's University Athletics and Recreation](#)
- 4) If you are an international student studying on a visa, please connect with [Queen's University International Centre \(QUIC\)](#)
- 5) Other external supports (i.e. supplemental medical coverage through a parent/guardian work plan, etc)

NOTE RE: W ħ] ħ } } v] v PRE-REQUISITE TO WITHDRAW

If you are asking the Associate Dean (Academic) to waive a Requirement to Withdraw, be sure to

- A) explain how you have (or intend to) overcome any academic, personal or financial challenges that have prevented you from succeeding in
AND
- B) describe what resources you have accessed to date and what next steps you plan to take

EVALUATING THE SUCCESS OF YOUR ACADEMIC PLAN

9 Your academic plan is a tool to measure your progress toward meeting your academic goal as well as a guide to ensure your success

9 As you learn more about yourself and about your areas of interest and strength, you may need to adjust this plan. Revisit your plan periodically with an advisor or counsellor as a way