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1. Adoption of the Agenda

2. Approval of the Minutes

Moved: Member Beauchemin, Seconded: Member Straker, Motion carried

3. Business Arising from the Minutes

Member Beauchemin wanted to correct the spelling of P b) There will be an Open House on November 29

c) Marketing: Then versus Now

d) Faces of ASUS campaign

- Oncoming structural changes to the OnQ portal
- Changing the mandate with a constitutional change
- Operational change with an IT migration
- Opening a reflection room which will be an “openable” space
- Given financial assistance to 67 students
- Held a successful: “Life after ArtSci”
- Medical and Law School event
- Held a meeting “Who do you serve?” about holding students IT2ou serve?@B11hbent

Q: Member Cotton: If we decline this motion, what will happen? What's the alternative here?

A: Member Hosek: defers to Member Rose for a response.

A: Member Rose: If we reject this motion, the Chair of the Nominating committee will have to find other people for these positions.

Q: Member Cotton: Are we voting on whether to put them forward to a vote, or are we appointing them to the Senate for 6 years?

A: Member Hosek: Let me check on the original document, can we decide on some or none? Looking at the file there is an error that needs to be altered

Information from Member O'Brien in chat <https://www.queensu.ca/secretariat/senate/rules-procedure-senate>: Membership Terms Membership terms are normally three years for faculty and staff. Terms for students are two years except for two 1-year positions in Arts & Science and two 1-year positions in Business.

Comment: Member McKenzie: We cannot change the regulations, that is not our decision

Comment: Member Hosek went through list and clarified the terms.

Vote taken:

Comment: Member Hosek wants to know about the abstentions to see if we can improve Something

Comment: Member Rose indicated that the high number of abstentions in the vote could be uncertainty about the regulations and how to proceed.

6. Curriculum Committee Omnibus Report Part I – Appendix B – for approval

Moved by Member Chen that the Omnibus Report Part I be approved, Seconded by Member Beauchemin

Member Chen indicated that the Curriculum Committee has started to approve revisions. This is the first set of submissions, including sessions from Chemistry and Biology. Motion carried

7. Report of the Academic Orientation Committee, presented by J. Mennell

Two primary takeaways:

1. Negative aspect is that it is difficult to build team spirit and meet other students of the cohort
2. Positive Aspects is that students can review the videos at a later time, and that a lot of information about websites and places to go are preserved in the recordings so students can refer back to information that interests them

Overall

Should be a long break

Consensus was to attach Fall Break as a four-day period attached to Thanksgiving
Classes should not start until the Tuesday after Labour Day

- Conclusions approved”

Fall term classes should begin after Labour Day

Should be the four days immediately following Thanksgiving

There should be a pre-exam period of at least one day

This will be implemented for 2022-2023 and beyond

Q: Member Knobel expressed surprise that the data compared Queen’s with other institutions given that we have a shorter term. How do longer 13-week terms organize this? How can they start at the same time as us, have a full week break and yet have an extra week of classes?

A: Member Nelson: They compress their exam period.

Q: Member Knobel asked if we can shorten our exam period

A: Member Nelson: It depends on the restructuring assessments, having fewer final exams. Things will change.

9. Academic Consideration Report – Appendix D—for information: Jill Atkinson

- There are an increased number of resources available:
 - Webpage for students with instructions
 - Providing support through office hours
 - Information sessions for instructors
- Data on short and long-term academic consideration requests show there has been a decrease over time.
- Students will need to provide documentation
- Staff can point students to online resources to decrease requests
- Instructors are building in flexibility to assessments, ways of making up missed work
- We want students to stay at home if they feel ill

Q: Member Manley: Are we doing a disservice to all students by allowing for an automatic grace period? The deadline is still there, and the students are no longer eligible for consideration. What is the impact for an automatic grace period?

A: Member Atkin

- The closure process follows the process set up by SCAD
- Admissions were suspended in 2018
- There will be no loss of either faculty or students as the degree plan currently has no students
- Medieval courses will still be offered, as they generate interest

Q: Member Reeves: Is there a typo? Section 1 mentions five departments, including Classics but it seems like this department was left out of the rest of the document.

A: Member Atkinson: We will go back and amend the document.

12. Notice of Motion for the General/Minor in Artificial Intelligence – Appendix G – for information. Presented by Member Atkinson

- This will come soon and will not be limited to Computing. It will be available especially to students in Arts and Social Sciences who want to understand the application. This will be a bridge to their Major. The whole proposal will come before Facu2 (l)-4e8-4.6 (i)119w9.6 (s)-2.cc3.4 ()-11 (a)