

**Meeting name: Faculty Board**

**Date: March 24, 2023 3:30pm**

**Location: Zoom**

**Note:** *Flags at half-mast in the honour of Professor Gunn. See Appendix 1.*

**Land Acknowledgement:** *Jonathan Rose*

**Adoption of the Agenda:** Consent agenda

**Approval of the Minutes:**

Moved: Member Morelli; Seconded: Member Knobel

Faculty Board agendas and reports can all be found here:

[https://www.queensu.ca/artsci/sites/faswww/files/FBAGendaandAttachments20230324\\_0.pdf](https://www.queensu.ca/artsci/sites/faswww/files/FBAGendaandAttachments20230324_0.pdf)

**Agenda Item 1:** Arts and Science Undergraduate Report by Yara Hussein

Overview of the discussion:

- Introducing new ASUS Executive and hiring council-welcome!
- DSCs have been running departmental formals, many successes
- April 1 and 2 is ArtSci formal
- Please send students interested in student government to ASUS, many opportunities
  - Queen's Equity Conference
  - Camps team is working on e (is still available!)
  - Summer orientation planning
  - Student Voices week just en
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**Agenda Item 4.2:** Associate Dean Teaching & Learning Report (Member Nelson)

Overview of the discussion:

- 3 Dean's Teaching Awards being introduced—one for teaching excellence, one for teaching innovation, one for teaching fellows which can be in excellence or innovation
  - Intended to help support the development of a portfolio of teaching excellence, aligns with other key award dates on campus. Due May 1, 2023, and will be earlier in subsequent years

**Agenda Item 4.3:** Associate Dean Academic Report (Member Stephenson)

Overview of the discussion:

- Curriculum cycle is beginning to wrap up, one more meeting next week of Curriculum Committee. A rich a busy cycle—thanks to everyone.
- We are entering “yield” phase of admission. Vast majority of students now have offers though some continue to go out. Acceptance deadline is May 1 (International) and June 1 (Domestic). Lots of events happening in-person and online, in Canada and internationally

**Agenda Item 4.4:** Associate Dean Research Report (Member von Hlatky)

- Please see report, and see Member Jessup for questions

**Agenda Item 4.5:** Associate Dean Graduate Report (Member Fraser)

- Graduate student recruitment is on going. Remember that personal connection with potential students is important. Thank you to those departments running welcoming sessions. Please connect with Member Fraser if you'd like him to attend a session like this.
- Thank you to departments for visits and events to learn about departmental needs Drama and Music, Art History, Classics and Archeology, Psychology, Cultural Studies, Art Conservation, and Political Studies.
- Shout out to Chris Deluca and SGSPA for the 3-minute thesis event—8 of the 12 finalists were FAS—well done!
- Insufficient funding is a serious concern. There are many working on this important topic. Thank you for reflecting on this issue and working to find solutions
- There is a 1-day Graduate Summit at the University Club which will visit the landscape in our Graduate space. Specifically, Heads and Grad Chairs will be involved—check your email. May 1, 2023

*Question from Member McLean regarding graduate student tuitions. Member Fraser said that the provincial government has reiterated that tuition freeze will continue in 23/24*



*Member Burfoot asked about regulation 3.3.1.7 If the Associate Dean approves whether the student can take the course away from Queen's, and then what is the role of the Department? Answer: The AD approves that a LOP can be granted to the student, but Departments would be consulted. If the Department determines the courses are not equivalent, then the student would need to complete their requirements at Queen's, or other plans.*

*Member Burfoot asks about students wanting to tt*

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*Member Morelli also thanks ASUS, and asks whether there are some units that consistent have low engagement, and if so, why. Answer Member Farrell: There is a correlation between DSCs and Departments that have strong relationships—if DSC was on committees, they tended to have events, and incorporate student voices*

*Member Morelli asks whether there is a document for onboarding to help DSC. Answer Member Farrell: There is a transition process, and also institutional memory within ASUS. Much of this was lost over Covid. Hoping to rebuild.*

*Member McLean commented that even with transition manuals, institutional memory is lost. DSC has an “up and out” policy where students cannot serve a second term. This means that as soon as someone learns the role, they have to move on which means knowledge is lost. Are there other ways to preserve institutional memory? Answer Member Farrell: This is one reason for this panel—to give students a voice at Faculty Board. We hope to shift the broader culture of boards like this. Also need informal opportunities for engagement. In terms of institutional memory, this is a good point about “up and out” policies. They are there to facilitate students having opportunities to hold these roles. Perhaps “position manuals” more broadly about positions may help. Answer Member Hussein: In addition to the limited time, want everyone to be at similar learning levels when we begin, and to remember that we are all equal at Faculty Board. Want to ensure that students can contribute freely. Looking to establish Faculty Board training for incoming DSCs so they are empowered.*

*Member Fraser also thanks ASUS, and notes many prospective students and parents are excited about QUIP and PICs. Queries whether workloads on some committees, such as EDI committees, may be a barrier. on EDI committees. It could be that there is a lot of workload, and engagement is essential.*

*Member MacKenize suggests having a FAS wide DSC president + Dept Head/UG Chair get together, especially as students move through different departments and programs way more than faculty do.*

*Member Nelson notes that Quality Council asks us to do extensive consultation with students, and students are expected to be involved.*

*Member Kuhlmeier notes that formal DSC representation may be low on some committees such as EDI because, at least in Psychology, calls for student representatives go out beyond DSC to include all*

*students. On 10/10/14 11:25:18 AM, [redacted] wrote:*

End 5:04pm



**Appendix 3**























