

University Animal Care Committee Standard Operating Procedure		
Document No: 14.1	Subject: Management of Controlled Substances	
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Principal Investigators, Research Staff, Veterinary Staff

The purpose of this Standard Operating Procedure (SOP) is to describe general laboratory-based responsibilities regarding the management of controlled drug use.

1. Introduction and Definitions: Controlled substances are regulated through [Health Canada](#) and the [Controlled Drugs and Substances Act \(S.C. 1996, c.19\)](#). Federal regulations must be followed as well as compliance with E i YYb g University Environmental Health and Safety guidelines.

Abbreviations: Animal Care Services ACS, Principal Investigator PI, subcutaneous SC, intravenous IV, intraperitoneal IP, intramuscular IM, per os PO, per

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- o Disposal of the substance onto absorbent pads or kitty litter is also acceptable, (the pad/litter thereafter treated as biological waste), however preferred method is the denaturing of the compound in bleach. Steps other than the expulsion of the drug onto the pad/litter remain the same.

Date	New Version
April 26, 2018	Triennial Review
March 29, 2019	Review and update
March 10, 2022	Triennial Review
January 23, 2023	Updated format, ACS can dispense controlled drugs updated