



UNIVERSITY ANIMAL CARE COMMITTEE



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frequency of the procedure, the technical complexity of the procedure, and the technical ability of the individual.

Training programs contribute to the development of knowledge, skills and competency relevant to procedures that will be undertaken. The program will ensure the availability of both theoretical and practical training, and recognize that a flexible approach is required to address the training requirements of individuals with various needs and levels of experience. Queen's University sustains an active training program for all users that includes:

- Open dialogue with the University and clinical Veterinarian during design and implementation phases of research



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- Anesthesia
- Euthanasia of Experimental Animals

Lab personnel from other Canadian Universities that provide a copy of a certificate confirming completion of the NAIUT Training Program may be exempt from theoretical training. Requests for exemption are reviewed on an individual basis by the University Veterinarian and Training Coordinator on behalf of the UACC.

Practical Training Workshops

The Office of the University Veterinarian offers a series of practical workshops which are available year round. Attendance in workshops should be timed in relation to when performance of the skills is required. Users must have completed theoretical training and be listed on an active Animal Use Protocol (AUP) prior to attending any workshops. Practical training is mandatory for all personnel responsible for the care, handling and use of rodents at Queen's University, regardless of level of expertise acquired elsewhere. This initiative is to assist the UACC in ensuring standardization of technical skills across campus, and supports compliance with SOP's. Practical training for species other than rodents will be mandatory as courses are developed to ensure that standard methods of performing routine procedures are in place. Workshops for non-traditional species will be held on an as needed basis. Until a level of competency is obtained, the Training Coordinator can request additional training sessions and access to animal facilities to be withheld.

Rodent users will attend Queen's Practical Workshops – Small Animals (available year round).
Large animal users will attend Queen's Large Animal Surgical Workshop (held annually).
Fish users will attend Queen's Practical Fish Workshop (held annually).

Record of Completion

Completion of all training (theoretical and practical) is recorded and maintained in the Topaz Elements database. Principal Investigators and their respective students are issued a communication with a synopsis of what was covered in the workshops.



Appendix 1. Flow of Animal User Training

Rodent Users at Queen's University should follow a standard protocol to ensure all training objectives are completed prior to any in vivo work within the animal facility or laboratories. Because this process requires involvement from many stakeholders (students, Principal Investigators, Training Coordinator, UACC Coordinator, OnQ and Topaz Elements), it is recommended that the flow schedule below be referenced to ensure an efficient and expeditious training experience.

